



# Blue Lion Learning

Information and Protocols for the 2020-2021 School Year

Cherry Hill Primary

Effective 8-1-2020

**In a world where it seems like everything is changing, there is one thing that won't change: we are here for you and our community.**

**While Blue Lion Learning will not look like it used to, it will continue to give every student the tools they need to be successful.**

**WCHCS will continue to Engage, Inspire, and Grow all Blue Lions in an innovative and effective way, not bound by time, space, or environment.**



# CHERRY HILL PRIMARY SCHOOL REMOTE LEARNING PLAN

## STUDENT/PARENT INFORMATION

2020-2021



Engaged Empathy

Our greatest beliefs are that students benefit most when working in a school with a teacher and being around their classmates. Sometimes, due to various reasons, the need arises for instruction to be grounded in remote learning. We are here to support you in this decision. Please understand, as much as we are trying to keep all of the policies, procedures, and practices the same, some may vary from building-to-building as well as district-to-district. These decisions have been made based on what we feel is best for our students, families, and staff specifically at Cherry Hill Primary.

## ONLINE ENROLLMENT

In regards to enrolling in our Remote Learning Option, your child must first be enrolled as a Washington Court House City Schools Student if they have not already registered with the district. If you are enrolling your child as a new student from another district, please refer to the <http://washingtonch.com/Login.aspx> to begin the enrollment process.

Once families decide to enroll their student(s) in Remote Learning, they will learn online for the remainder of that quarter (nine weeks). There is not a "trial period," so parents/guardians need to be sure that remote learning is what they desire. Parents/guardians who have already enrolled their student(s) in Remote Learning for the fall that would, upon further discussion, decide to re-enroll their student for an in-person learning option before the student start date on August 24th should contact Lisa Robinson at 740-335-6620. Once school starts on August 24, students are to

remain in Remote Learning until the start of the 2nd quarter at minimum. The registration deadline was set to give our team the best picture of what our online numbers would look like so we could plan accordingly. If families decide after the deadline that they want to switch to online learning, they will have the option to do so by contacting the building principals, Craig Maddux and Megan Anderson. Online Orientation may take place before a student is enrolled in our WCHCS Remote Learning Platform.

## TEACHER PLACEMENT

We believe it is in the best interest of our students and families that students who are learning remotely will be assigned to an online WCHCS Cherry Hill teacher. If they would decide to return to our Cherry Hill Building at some point throughout the year, teacher placement will be decided upon by the administration.

If your child has qualified for special education services through an IEP, 504 Plan, gifted, etc., they will continue to receive those services.

For questions related to your child's IEP please email Shannon Caplinger  
[shannon.caplinger@wchcs.org](mailto:shannon.caplinger@wchcs.org)

For questions related to your child's 504 please email Laura McNamara  
[laura.mcnamara@wchcs.org](mailto:laura.mcnamara@wchcs.org)

For questions related to your child's gifted services Nancy McDermott  
[nancy.mcdermott@wchcs.org](mailto:nancy.mcdermott@wchcs.org)

## COMPUTERS & SCHOOL SUPPLIES

If an enrolled student does not have a computer device at home for remote learning, they will be provided with a school-issued Chromebook regardless of grade level upon turning in the necessary district technology and Chromebook agreements. If internet connection is an issue, please contact the building principals. Students will need to purchase school supplies to keep at home while learning at home. These supplies will vary based on their grade level. Please discuss this as well as the school fees with the online teacher for guidance prior to enrolling with our WCHCS Remote Learning Platform.

## LEARNING MANAGEMENT SYSTEM & CURRICULUM

All students in Grades PreK-2 will utilize a one-stop-shop, district-wide learning management system called Canvas (For more information: <https://www.instructure.com/canvas/> ). Based on parent feedback from our surveys last year, we wanted a system that housed all learning experiences for our students. Therefore, Canvas is new this year and will be supported by our Blue Lion Teachers daily through learning tasks, assessments, and instruction. Tutorials on how to access and use Canvas will be provided for students and parents. Under Canvas, PreK, Kindergarten, and 1st Grade will be using Seesaw, and 2nd Grade will be using Google Classroom. Through engaged empathy, our staff will be embracing our student's Social-emotional learning through our Lions Quest curriculum, a new math curriculum, Savvas (Pearson), as well as Lucy Calkins Reading and Writing, and our evidence and research intervention-based programs Lexia, Heggerty, and Foundations, can all be located in Canvas as well. There will be certain times in which live sessions (synchronous) and recordings (asynchronous) provide opportunities for growth and learning in our remote learning platform. School Chromebooks are not monitored in real-time, however, the safety protocols that are installed on Chromebooks will not allow students to visit certain websites. There may be certain times in which pencil and paper assignments will be assigned.

## SCHEDULE

The expectation is that every student will attend each class every day and will align with both district and building school calendars. Teachers may conduct live instruction during their scheduled school office hours. These live classes will be held at your normal scheduled time of day and set by the educator. Some of the classes will be synchronous, meaning students will need to log in at the designated time to attend the live class virtually and some classes and lessons will be able to be completed asynchronously, or at their own pace. Specials will be asynchronously completed. Specifics will vary depending on the individual student's building and classes in which they are enrolled. This decision will be made by the building and its teachers based on the best interest of the student(s) and the lesson at hand. Synchronous Learning is real-time learning from home on a device. For example, when a class is taking place at 10 AM, the student must be logged in and participating in the lesson at 10 AM from home. These lessons will be LIVE and at-home students will have the same

resources available that the in-class students have. Asynchronous Learning is learning that takes place at the student's own pace. The curriculum will be provided but students will determine the best time of day to complete the work.

## ATTENDANCE

Students **will** be required to adhere to our WCHCS K-12 Remote Learning Attendance Policy. Any student learning online will be held to a much different standard than was in place last spring during "emergency remote learning". Attendance requirements will be in place and monitored by the administration, and all online learning scenarios will be evaluated every nine weeks. Students will be required by the Ohio Department of Education attendance and truancy laws to be active and online for a minimum of 5 hours each day. Their assignments may require more time than that depending on their subjects and/or extra practice they might need. Online activity will be monitored by the Canvas platform and administration. Students may be subject to losing online learning privileges based on online behavior.

## STUDENT AND PARENT EXPECTATIONS

Parents/guardians and teachers in the remote learning option are expected to be equal partners in the facilitation of remote learning. Each provider plays a pivotal role in providing certain deliverables to each child to ensure learning happens online. Please monitor your child daily to ensure he/she is in a place to study in a quiet environment and that they are logging in 5 hours per day and engaged as well as completing assigned school work. Check your child's assignments in the Canvas Portal to make sure your child is submitting his or her homework on time and in the proper format every day/week. It is important to stay in contact with your child's teacher(s). Please communicate any concerns, observations, suggestions, and questions you may have pertaining to your child. It is important to contact the school when your child will be absent due to personal illness, religious holidays, medical issues, deaths, family emergencies, or technical/connectivity problems as soon as possible to Tricia Underwood in the main office 740-335-3370 extension 1411. Parents will transport their child to and from Cherry Hill Primary for the district and state testing. Lastly, please provide the most accurate and updated contact information to facilitate school-parent communication as well as filling out a new application each quarter to continue to enroll your child in remote learning.

## GRADING & TESTING POLICIES

Students will continue to be assessed through our standards-based grading scale, in alignment with the grading scales and policies of the school in which they would otherwise be attending in person. Grades will be determined by the child's attendance, work completion, and accuracy of assignments and assessments. Your child's grade will be a reflection of their abilities, effort, and demonstration of their content knowledge. Regular assessments will be done online and we encourage our parents to have their child complete these on their own so that we can assess where the child is so that we can continue to meet the learning at the child's level and continue to grow them. The only time in-person testing may be required would be in the event of State Assessments or Measure of Academic Progress (MAP) testing. Those situations will be communicated clearly and parents will be given advanced notice.

## COMMUNICATION

Our teachers, counselors, and administrators are always accessible. Please don't hesitate to reach out to teachers for support through the Canvas Email Portal or their school email. It is important that all issues are communicated so that we can help partner with you to make your child's learning experience successful. We can help you with both social-emotional issues as well as academic issues. If you need someone, please reach out to us. We are here for you and your child. Thank you for your continued support!

Principal: Craig Maddux  
[craig.maddux@wchcs.org](mailto:craig.maddux@wchcs.org)  
740-335-3370 Extension 1811

Assistant Principal: Megan Anderson  
[megan.anderson@wchcs.org](mailto:megan.anderson@wchcs.org)  
740-335-3370 Extension 1711

School Counselor: Amy Vernon  
[amy.vernon@wchcs.org](mailto:amy.vernon@wchcs.org)  
740-335-3370 Extension 1309

# CHERRY HILL PRIMARY BUILDING PROTOCOLS

## 2020-2021



Our greatest beliefs are that students benefit most when working in a school with a teacher and being around their classmates. We are here to support you in this decision. Please understand, as much as we are trying to keep all of the policies, procedures, and practices the same, some may vary from building-to-building as well as district-to-district. These decisions have been made based on what we feel is best for our students, families, and staff specifically at Cherry Hill Primary.

### ENROLLING YOUR CHILD TO CHERRY HILL PRIMARY

In regards to enrolling your child at Cherry Hill Primary, they must first be enrolled as a Washington Court House City Schools student if they have not already registered with the district. If you are enrolling your child as a new student from another district, please refer to the <http://washingtonch.com/Login.aspx> to begin the enrollment process. After completing the enrollment form, please submit the required documents listed below to Tricia Underwood either by email: [tricia.underwood@wchcs.org](mailto:tricia.underwood@wchcs.org), fax: 740-335-2897, or mail to Cherry Hill Primary 720 Oakland Ave. WCH, OH 43160.

- Student's Birth Certificate (certified copy)
- Student's Current Immunization Records from the Fayette County Health Department
- Parent's ID or Current Passport
- Parent's Proof of Residency (Deed/Building Permit, Rental Agreement, Tax Statement, Voter registration card, Mortgage, Telephone Bill, Utility Bill, Parent Affidavits)
- Student's Custody Documents (If applicable)

- Student's IEP/ETR or 504 Plan (If applicable)

## HOW TO HELP FROM HOME

The current CDC guidelines recommend screening all students and staff for COVID-19 symptoms before leaving for school each day. Students and staff should incorporate daily self-assessments into their morning routine. Any Blue Lion exhibiting symptoms of COVID-19 are prohibited from coming to school and will be sent home immediately. These symptoms are as follows:

- A fever of 100.0 F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

## PROTECTIVE EQUIPMENT AND MASKS

By order of Governor DeWine on Tuesday, August 4th, masks will be required for all students across the state of Ohio, including those attending Washington Court House City Schools this Fall. We appreciate your understanding as we work with the [Ohio Department of Education](#), [Ohio Department of Health](#), and [Fayette County Public Health-OHIO](#) to engage, inspire, and grow in a safe manner for all in the Blue Lion Family. Exceptions to this policy will be in accordance with the exceptions listed by the Ohio Department of Health, determined on a case-by-case basis by the building health clinic. The district will provide classroom training with their teacher and/or a medical professional on how to wear a mask, the importance of wearing masks, as well as promote a culture of understanding and empathy to reduce stigmas associated with wearing masks. Any student that rides the bus (to include all Blue Lions in grades PreK-12) will be required to wear a face-covering (mask) unless they are unable to do so for health or developmental reasons per CDC guidance. Single-use face masks and/or regular cloth face masks should be changed regularly to ensure the cleanliness of the mask and to protect the student and staff. Families

can assist the schools with relaying the importance of wearing masks and CDC guidelines by talking with their students before their return to school about these safety precautions. We are asking parents who can provide masks for their children to bring one to school each day. A mask will be provided for those students who do not have one.

## TEMPERATURE TAKING

All students will have their temperatures taken by staff members after entering the building in their classrooms. Any student with a temperature over a 100.0 degrees will be immediately sent to the clinic to be evaluated by the school nurse.

## COVID-19 SCREENING BUILDING PROCEDURES

### **Initial Screening Upon Entry**

- Any student with a temperature over 100.0 degrees and/or COVID-19 related symptoms will be immediately escorted to the “Blue Lion Lounge” to be evaluated by the school nurse.
- Upon entry to the area, guardians may be notified so that an expedited pickup can occur. If pickup cannot occur the school will notify the transportation department, which will provide transportation home for the student.
  - Parents will be required to keep all contact information current and must be available to pick their child up when notified.
- Any student sent home will be documented so that the buildings can monitor re-entry. Any student sent home with a fever will need to be fever free without medication for 72 hours.
- Any student sent home with COVID-19 like symptoms are strongly encouraged to have a doctor’s note explaining their symptoms.
  1. Quarantine for a time to be determined by the FCHD.
  2. Any student put into quarantine will remain online for the duration of the quarter.

### **After Initial Screening**

- If a student brings a COVID-19 related symptom to the attention of their teacher, the teacher will send the student directly to the “Blue Lion Lounge” to be evaluated by the nurse.

- Any student sent to the nurse's office will be given a disposable mask to wear until the student is evaluated and possibly picked up.
- Teachers will call the Blue Lion Lounge from the classroom phone to notify the nurse that a student is inbound with a "Code Blue Lion", identifying:
  1. Teacher's name
  2. What part of the building the child is coming from
  3. Student's Name

The nurse will prepare space for the student and notify the principal's office of a "Code Blue Lion."

If a child and or staff member tests positive for COVID-19, the Fayette County Board of Public Health will take over and begin their own investigation. They will make all decisions of who to contact and the next steps that will follow, including quarantining and shutdown of classrooms or the school.

## CLOSED CAMPUS SAFETY POLICY

It is our district wide school policy that parents and visitors are **not** permitted inside the school building considering our building a "closed campus" to protect all students and staff.

In our front entry areas there will be plexiglass dividers between our administrative assistants, students, and guests and you will need to call ahead if you are enrolling new students, and/or for those that are healthcare professionals, counselors or those visiting for emergency situations per guidance from the State of Ohio.

There will be no class parties, birthday celebrations as well as no parents and/or visitors attending lunch with their Cherry Hill Blue Lion during the 2020-2021 school year.

If your child is sick, the guardian will be notified and you will need to come pick your child up.

Upon arrival:

1. The guardian picking up the child would call the school office.
2. An adult staff member would escort your child straight from the nurse's clinic or Blue Lion Lounge to the front lobby area.
  - a. If pickup cannot occur the school will notify the transportation department, which will provide transportation home for the student.
    - Parents will be required to keep all contact information current and must be available to pick their child up when notified.

## ENTRY TO CHERRY HILL PRIMARY

**Walkers-** Students choosing to walk to and from school may do so with parent permission. Walkers will be allowed to enter the building at 8:30 am through the gym doors and will have their temperature taken once they arrive at their classroom.

**Walkers are considered students who live within walking distance of the school and parents must sign a Walker Approval Form to be kept on file in the office.**

**Drop Off Procedures-** Parents dropping their child off to school will do so at the gym doors located on the parking lot side of the building. Students will have their temperatures taken once they arrive in their classroom. Parents need to pull up along the sidewalk in front of the building as far as they can and let their child out. This will help to reduce traffic congestion in the morning. Students are to be let out of the car on the sidewalk side and are not to be dropped off in the parking lot to cross the driveway due to safety concerns. Parents are asked to pull out immediately so that traffic flows smoothly. Students will be allowed to enter the building at 8:30 am. All students must enter the building by 8:45 am to avoid being tardy.

**Bus Riders-** There will be two drop off locations for buses. One drop off will be on the Oakland Avenue side of the building and the other is on the blacktopped playground area. Buses are being staggered to help eliminate student congestion while entering the building. Students will have their temperatures taken once they arrive in their classroom.

**Walking Students to Their Room-** It is school policy that parents are **not** permitted to walk their child to their classroom. Parents are only allowed to walk their children to the gym door. If your child is having a difficult time separating please contact the office as soon as possible. This policy is intended to help keep our students and staff as safe as possible and we appreciate your cooperation in maintaining a safe school environment.

## EXIT FROM CHERRY HILL

**Pick-Up Procedures-** Parents who are picking their child up in the afternoon will be required to come to one of three doors to pick their child up. Separate pick-up locations have been established for each grade level. Second grade will be picked up at the gym doors, first grade will be picked up at the cafeteria doors and kindergarten will be picked up at the playground doors on the Oakland Avenue side of the building. **Doors will not be unlocked and parents will be required to wait outside.** Parents will be provided identification cards to show staff members when picking their child up. These cards will have the names of family or friends who are permitted to pick your

child up. Students will be dismissed from all locations beginning at 3:00 pm. We will have your child come to the entrance. For the safety of ALL, parents are advised to wear a mask and practice social distancing while waiting in line.

**Bus Riders-** There will be specific locations for students to wait to load each bus. Students will be socially distanced while waiting for their bus. Students are required to wear a mask and required to sit/remain in their assigned seat or area.

## SAFETY IN THE BUILDING

**Classroom Procedures-** In every classroom:

- All students will have an individual, assigned seat/area/space all school year.
- The assigned student space will be identified through name tags and/or floor markings.
- The teacher desk will be limited to teacher/instructional aide/administrator use only.
- There will be two clear plastic dividers provided for each classroom to allow teachers to work with students individually or in small groups.
- Drinking fountains will not be accessible and students will be allowed to bring water bottles.
- Students will be required to frequently wash their hands during the school day.

In **BLUE LION Classrooms**, all students will be separated by a minimum of 6 feet.

In **WHITE LION Classrooms**, where a six feet separation is not possible, students will have a minimum of a 3 feet separation.

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**Hallway Movement-** Students will move in a single file line in the walking path on the right hand side of the hallway. Students will be socially distanced as best as possible. We are requiring students wear masks when students are transitioning between classes, using the restroom and dismissing at the end of the day.

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**Recess-** Students will be permitted to go outside to recess when the weather permits. All three playground spaces will be utilized, including the two fenced in playgrounds and the blacktopped playground area. There will be no more than four classes outside at a time and each playground area will be monitored by classroom teachers. Equipment use may be limited.

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**K-2 Specials Expectations-** Students will have a special's class every day on a 4-day rotation, A-D days. Special classes will include Music, Art, Phys. Ed. and Tech Lab. Classes may be held in the special's rooms or if weather permits may be held outside. Special's teachers are encouraged to have lessons in the student's classrooms when the activity/materials permit. Special's teachers will clean their rooms before and after each class. We are strongly encouraging different lessons per grade level to allow for limited use of supplies and for plenty of time for cleaning to take place. All teachers will be required to wear masks.

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**Change of Class Protocols-** Upon leaving a space, students will pack up materials and use hand sanitizer or wash hands in the sink, if available. Before leaving a classroom, each desk will be wiped down with a cleaning wipe. All door handles will be wiped clean at the end of each class. Students will use disinfecting wipes on desks after breakfast and before and after lunch. All classrooms will be sprayed with disinfectant at the end of the day by the custodial staff. All teachers will be required to wear masks.

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#### **Breakfast/Lunch Protocol**

**Payment-** If our free and reduced lunch totals are approximately 70% of our student enrollment, school breakfast and lunch will be at no cost to students. Otherwise, all payments are to be made in advance online using My School Bucks.

**Location and Staffing-** All students will eat their breakfast/lunch in a classroom that is monitored by a teacher or other school personnel.

**Breakfast-** Breakfast will be delivered to all Cherry Hill classrooms for all students. Students will sanitize/wash hands/space before eating.

**Lunch-** Students will sanitize/wash hands/space before eating using disinfectant wipes. Cafeteria staff will pack a sack lunch for each student with prepackaged, disposable eating utensils. Lunches will be picked up or delivered to the classrooms/location.

Students may bring their own lunch from home. Microwaves will not be available.

**Clean up-** A trash bag will be provided for each classroom for disposal purposes.

Students will individually dispose of their own trash after eating.

Students will sanitize/wash hands/space after eating.

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**Restroom Protocol-** "Wash IN Wash OUT" - As students enter the restroom, they will wash their hands in advance of entering a stall and will wash their hands after exiting the stall. Kindergarteners will have the option to use the restroom in their classrooms.

Each hour the restrooms will be sterilized by school personnel using an aerosol spray disinfectant.

## LEARNING MANAGEMENT SYSTEM & CURRICULUM

All students in Grades PreK-2 will utilize a one-stop-shop, district-wide learning management system called Canvas (For more information: <https://www.instructure.com/canvas/> ). Based on parent feedback from our surveys last year, we wanted a system that housed all learning experiences for our students whether they are in the Cherry Hill Building or if by chance we would all move to remote learning. Therefore, Canvas is new this year and will be supported by our Blue Lion Teachers daily through learning tasks, assessments, and instruction. Tutorials on how to access and use Canvas will be provided for students and parents. Under Canvas, Preschool, Kindergarten, and 1st Grade will be using Seesaw, and 2nd Grade will be using Google Classroom. Through engaged empathy, our staff will be embracing our student's Social-emotional learning through our Lions Quest curriculum, a new math curriculum, Savvas (Pearson), as well as Lucy Calkins Reading and Writing, and our evidence and research intervention-based programs Lexia, Heggerty, and Foundations, can all be located in Canvas as well. There will be certain times in which live sessions (synchronous) and recordings (asynchronous) provide opportunities for growth and learning in our remote learning platform. School Chromebooks are not monitored in real-time, however, the safety protocols that are installed on Chromebooks will not allow students to visit certain websites.

## COMMUNICATION

Our teachers, counselors, and administrators are accessible. Please don't hesitate to reach out to teachers for support through their school email and/or telephone. It is important that all issues are communicated so that we can help partner with you to make your child's learning experience successful. We can help you with both social-emotional issues as well as academic issues. Please know that we will always do our very best to keep your child safe and place their best interests at heart while at Cherry Hill or if you should decide to enroll your child in our very own Washington Court House City Schools Remote Learning Platform. If you should choose to enroll your child in our remote learning educational experience, you will need to notify the building principals immediately. Once you notify the building principles there may be a

three day turnaround time to get your child connected from our building to your home. If you need someone, please reach out to us. We are here for you and your child. Thank you for your continued support!

Principal: Craig Maddux  
[craig.maddux@wchcs.org](mailto:craig.maddux@wchcs.org)  
740-335-3370 Extension 1811

Assistant Principal: Megan Anderson  
[megan.anderson@wchcs.org](mailto:megan.anderson@wchcs.org)  
740-335-3370 Extension 1711

School Counselor: Amy Vernon  
[amy.vernon@wchcs.org](mailto:amy.vernon@wchcs.org)  
740-335-3370 Extension 1309

# GENERAL GUIDANCE FOR FAYETTE COUNTY SCHOOLS

Updated: 08/05/2020



**Public Health**  
Prevent. Promote. Protect.

Thank you for the great collaboration between the school districts and Fayette Public Health Department during the COVID-19 Pandemic.

The restarting of Education Fall 2020 is largely based upon two documents;

- 1) “Reset and Restart Education: Planning Guide for Ohio Schools and Districts”, released 6/20/2020
- 2) “COVID-19 Health and Prevention Guidance for OHIO K-12 SCHOOLS”, released 6/20/2020

This 2020-2021 School year will definitely look and feel different from previous years. Students could possibly be sent home for symptoms they previously were allowed to remain in the classroom for. This will be necessary for the safety of everyone.

It is essential for schools to reinforce to students, parents or caregivers, and staff the importance of students staying home when sick until at least 24 hours after they no longer have a fever (temperature of 100 or higher) or signs of a fever (chills, feeling very warm, flushed appearance, or sweating) WITHOUT the use of fever-reducing medicine. Policies that encourage and support staying home when sick will help prevent the transmission of SARS-CoV-19 (and other illnesses including flu) and help keep schools open.

§ People with COVID-19 have had a wide range of reported symptoms – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to SARS-CoV-2. CDC does not currently recommend universal symptom screenings (screening all students grades K-12) be conducted by schools.

## 1. Positive Diagnosis of COVID-19: student or staff member

- a. Parents & staff will be informed which classroom the confirmed case is in. There will be no identification of actual positive individuals.
- b. The school district will work closely with FCPH for contact tracing.
- c. Anyone testing positive for COVID-19 will be ordered to isolate by FCPH and released from isolation by FCPH
- d. A 14-day quarantine will be required of any student/staff member determined to have had close contact with a COVID-19 Case as determined by FCPH.
- e. The FCPH will notify anyone that is considered a close contact of a positive case with instructions on how and when to quarantine.

**\* Communication will come from Fayette County Public Health (FCPH) not the school district.**

## 2. Other student health issues that are NOT diagnosed as COVID-19

- a. Schools shall send home any child or employee who has a temperature of 100 degrees or higher. This individual may not return until they are fever free for 24 hours, without the use of fever-reducing medication
- b. When the child returns to school, the teacher may choose to have them checked by the nurse if deemed necessary
- c. If the individual has had contact with someone confirmed or probable to have COVID-19, they must complete quarantine procedures as directed by the FCPH prior to returning to school.

## 3. Food Service

All districts will offer food service. Logistics will be determined by each district in compliance with FCPH based on:

- a. Reduced capacity/occupancy or 10 students maximum per table and 3- 6 foot spacing between table edges
- b. No self-service
- c. Individual condiments
- d. Students should wash or sanitize their hands prior to eating

## 4. Classroom Size

- a. Districts will inform parents that safety protocols are in place but any student who attends school will incur some level of risk. Districts will decrease the likelihood of infection with hygiene, cleaning, and safety procedures, but being in a public place has a certain level of risk that cannot be eliminated.
- b. Classroom occupancy will be determined based on each individual circumstance with the maximum amount of safety considerations possible.
- c. Face coverings (that cover the nose and the mouth) are required for all students K-12 unless there is a medical reason for not wearing them or if social distancing can be implemented.
- d. School employees will be required to use a face covering when they are within six feet of other people.
- e. Assigned seating is highly recommended by FCPH to aid in contact tracing should that become necessary.

## 5. Visitors and Volunteers

- a. Visitors are generally discouraged from being in school district facilities.
- b. Safety protocols such as taking temperatures, wearing masks, screening questions (sick, travel or contact with positive case) and signing in with a contact phone number will be required for all visitors.

## 6. Transportation

- a. FCPH recommends assigned seating to determine who must be quarantined if there is a positive case that rides the bus.
- b. Disinfect high touch surfaces on buses after completing each route.
- c. Face masks are required for drivers and students

## 7. Recess:

According to the American Academy of Pediatrics (2013), "Recess represents an essential, planned respite from rigorous cognitive tasks. It affords a time to rest, play, imagine, think, move and socialize." Health Guidelines are to be followed (physical and social distancing) for recess periods.

- a. School districts will make every effort to maintain consistency with other safety procedures.

- b. This may mean that districts limit student access to certain pieces of playground equipment and restrict activities that are “high touch” and difficult to clean or maintain social distancing.
- c. All districts will work toward “structured” recess activities such as nature walks that limit students’ physical contact with others.
- d. Students must sanitize their hands before and after recess
- e. Parents may choose to “opt out” of recess for their children

## 8. Returning to School after COVID-19 illness (symptomatic)

- a. 1 day (24 hours) with no fever (without using fever reducing medication) and
- b. other symptoms improved and
- c. 10 days since symptoms first appeared

## 9. Returning to School after COVID-19 (asymptomatic)

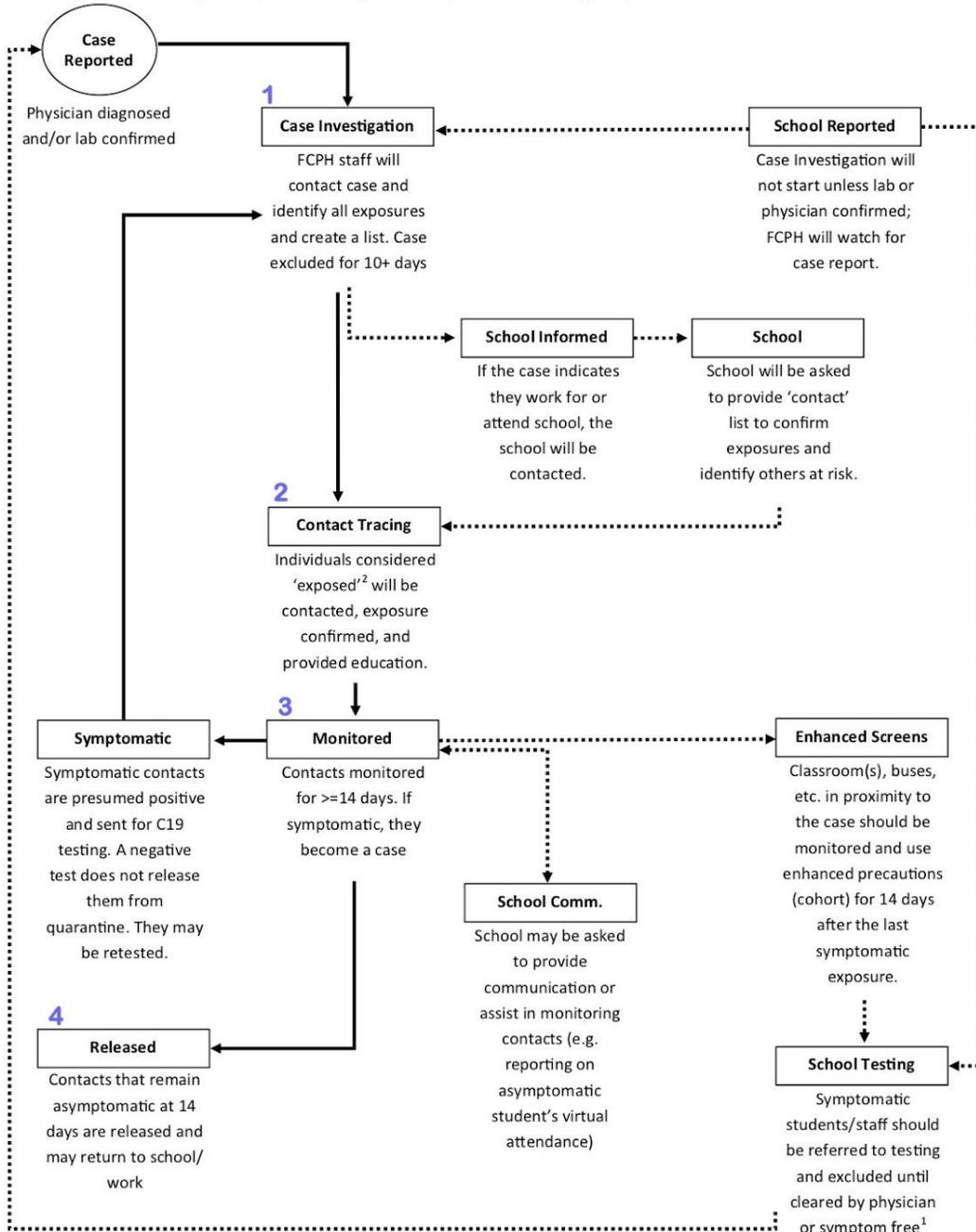
- a. 10 days have passed since test without any symptoms developing

## 10. Communication and Education

- a. Communication and education for parents and caregivers will be exceedingly important to the schools remaining open.

**This is only a guideline and could change at any given time with guidance for ODH, ODE and CDC.**

**COVID-19 Monitoring and Case Investigation Response Plan Diagram, SY 20-21**



<sup>1</sup> At a minimum, schools should follow the ODH (CDC) guidance for symptom identification and school exclusion

<sup>2</sup> CDC considers  $\geq 15$  minutes within 6', regardless of mask use, 2020-07-31

## COVID-19 Monitoring and Case Investigation Response Plan Diagram, SY 20-21

### SECTION 1: Symptoms

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student's ability to learn and also put them at risk for spreading illness to others. Please check your child for these symptoms:

- Temperature 100 degrees Fahrenheit or higher when taken by mouth
- Sore throat
- **New** uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Diarrhea, vomiting, or abdominal pain
- New onset of severe headache, especially with a fever

### SECTION 2: Close Contact/Potential Exposure

- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19 [regardless of the use of a mask by either individual]
- Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases as described in the Community Mitigation Framework
- Live in areas of high community transmission (as described in the Community Mitigation Framework) while the school remains open

### SECTION 3: Return-to-School Policies

If the student/parent/caregiver **answers YES to any question in Section 1 but NO to any questions in Section 2**, the student would be excused from school in accordance with existing school illness management policy (e.g., until symptom-free for 24 hours with- out fever reducing medications).

If the student or parent or caregiver **answers YES to any question in Section 1 and YES to any question in Section 2**, the student should be referred for evaluation by their healthcare provider and possible testing. CDC strongly encourages local health depart- ments to work with local school systems to develop

a strategy to refer symptomatic individuals to an appropriate healthcare provider or testing site. State, Tribal, territorial, and local health officials and/or healthcare providers will determine when viral testing for SARS-CoV-2 is appropriate. Schools should not require testing results as a part of return to school policies. Students who have received a negative test result should be allowed to return to school once their symptoms have otherwise improved in accordance with existing school illness management policies.

**Students diagnosed with COVID-19** or who answer YES to any question in Section 1 and YES to any question in Section 2 without negative test results should stay home, isolate themselves from others, monitor their health, and follow directions from their state or local health department. Students and their families should be advised that the local health department may contact the family for contact tracing. If contacted, families should notify the contact tracer that the student attended school.

Students diagnosed with COVID-19 or who answer YES to any component of Section 1 AND YES to any component of Section 2 without negative test results should be permitted to return to school should be in line with current CDC recommendations in “When Can I Be Around Others”. A negative test or doctor’s note should **not** be required for return. Questions regarding return to school should be jointly decided in consultation with parents or caregivers, school personnel, and the student’s healthcare provider.